

**Mobile Metropolitan Planning
Organization**

**Fiscal Year 2014
Transportation Alternatives Program**

Project Application

TABLE OF CONTENTS

Pages

Project Application

- Table of Contents...1
- General Information2
- Project Description3
- Itemized Project Budget4
- Attachments7

GENERAL INFORMATION

1. Project Title _____

2. Sponsor _____

3. DUNS Number _____

4. Mayor, Commission Chair, etc.

Name _____

Title _____

Address _____

Email Address _____

Phone _____ Fax _____

5. Contact Person _____

Title _____

E-mail Address _____

Phone _____ Fax _____

6. Application Prepared by _____

E-mail Address _____

Phone _____ Fax _____

7. Project Location Description _____

PROJECT DESCRIPTION

In eleven paragraphs, describe the project using the following format

1. **Transportation Alternatives Project Eligibility:** State the eligible activity(ies) from the list of activities (see page 2) for which this application is being submitted.
2. **Relationship to Transportation:** Describe the relationship this project has to the existing transportation system.
3. **History:** Describe the historical significance of the project (if applicable). Include names, dates, and events which are pertinent to the project or property. State if the project is located in a historic district.
4. **Scenic Significance:** Describe the scenic significance this project will have to the existing transportation system.
5. **Impact:** Describe the impact the project will have on adjacent properties, the community, the state, the transportation system, plant and animal life, wetlands, and archaeological, historical or environmental resources. Also, how will the project improve access to activities or increase awareness of historic, community, visual or natural resources? Describe any other anticipated benefits of the project. Describe all ground disturbing activities and all demolition activities that have or will occur during the construction of this project. What effect will the project have on the traveling experience?
6. **Proposed Construction:** Describe only the project activities which will be constructed with transportation alternative funding and how the project will achieve ADA compliance. This should correspond with project budget and the highlighted sketch or map to be attached.
7. **Ownership:** State who owns the property where the project is going to be constructed. If the project sponsor does not own the property, how will the sponsor procure rights to construct the project? Will this be accomplished by acquisition, lease agreement, etc.? Ownership of the property is an essential element of the project. This subject should be researched thoroughly and explained in detail. If the sponsor does not own the property where the work is to be constructed, please include a letter from the property owner stating that they support the planned improvement.
8. **Intended Use:** Describe the intended use of the property upon completion of the project. The project must be for public use. If the project is a bicycle and/or pedestrian facility, what origin, destination and intermediate points will be served?
9. **Life Expectancy:** State the expected useful life of the project once completed.
10. **Maintenance Plan:** Describe the required maintenance activities (major and minor), schedule, and budget for the expected life of the project.
11. **Public Involvement:** Provide a summary of the public involvement meeting and proof that it was a publically advertised meeting.

PROJECT BUDGET

Note: Provide an itemized budget that includes construction items, quantities, cost per item and total cost per item and total project cost. Please round off to the nearest dollar amount.

The maximum amount of federal funds that your agency may apply for is \$200,000.

ATTACHEMENTS

Please include the following items with your application:

1. A document stating the sponsor's willingness to pursue the project to completion and be responsible for the required expenses, including, but not limited to, the local share funds and professional fees for preliminary engineering activities. (Once the sponsor is notified that they have received funding, that sponsor is responsible for the project and cannot request that the project be transferred to another agency).
2. A resolution from the city council or county commission stating their approval of the proposed project.
3. If the sponsor does not own the property where the work is to be constructed, please include a letter from the property owner stating that they support and approve the planned improvements.
4. A current and legible 7.5 minute USGS map indicating exact project location.
5. An appropriately scaled map of the project area that clearly depicts the project location and extent. The project location should be highlighted on the map.
6. A design sketch if applicable. Projects for bicycle and/or pedestrian facilities must include a typical cross section.
7. Color photographs keyed to the scaled map that clearly show the character of the project area, including buildings, structures, obstructions, sites and objects. The direction the photo was taken should also be shown on the map. (example: looking north along Main Street)