

Action Item	Responsible Party (Name/Agency)	Resources or Collaboration Needed	To be completed by
Discuss data, 5 year rolling averages, VMT, internal and external influences. Establish 5 Safety PM targets.	DOT (Tim/Kim), HSO (Terry/Lynn), Univ of Alabama, CS (will coordinate meeting), MPOs	April will look at "smooth urbanized area" to see if it makes sense to use it for the target setting.	Mid-April 2017
Approve/review 3 Safety PMs.	NHTSA	Terry will present.	Prior to May 1
Approve 5 Safety PM targets.	Don Arkle	Tim will present.	Prior to May 1
Submit HSP.	HSO		July 1, 2017
Submit HSIP.	DOT		August 31, 2017
Determine whether MPOs have 5 year VMT data.			
Communicate the documented methodology and process for establishing targets, and biggest internal/external influencers.			After August 31, 2017
MPOs adopt or develop 5 Safety PMs and report to state.			February 27, 2018